

Southern Arkansas University Foundation INDIVIDUAL ACADEMIC TRAVEL SCHOLARSHIP APPLICATION

Instructions to Applicant: This application is for Southern Arkansas University Foundation Academic Travel *individual* scholarships only. Students traveling as part of a group which has not received a group travel scholarship may submit an application with their personal information for an individual scholarship. (Faculty requesting a scholarship for a group should use the Group Academic Travel Scholarship Application.)

Please attach to this application the following forms:

- 1) a written statement of your goals for the proposed travel and why you need assistance for the travel
- 2) a recommendation from a faculty member

Upon return from the trip, successful applicants will deliver to SAU Foundation a report on the trip and a letter of appreciation to the donors who have provided funds for student travel.

Send this completed application, written statement, and faculty recommendation to
Southern Arkansas University Foundation, Inc.
100 E University MSC 9174
Magnolia, AR 71753-2181
Campus Mail Slot 6 Reynolds Center 102

Please type or print clearly

Name: _____

Mailing Address: _____

E-mail address: _____ Work Phone: _____

Home Phone: _____ Cell Phone: _____

Birth Date: _____ U.S. Citizen? _____

Student Identification Number _____ Class Level _____ GPA _____

Declared major: _____ Declared minor: _____

Name of conference, school, or independent study project _____

If trip is to a conference, will you be making a presentation? _____

Name of presentation _____

Date of trip: _____ Destination City, State _____

SAU faculty member organizing trip or approving independent study _____

PERSONAL TRAVEL EXPERIENCE

Have you ever traveled outside the United States? _____ How many times? _____

What countries have you visited? _____

Have you ever traveled outside of Arkansas? _____

Approximately how many states have you visited? _____

PROPOSED BUDGET

Registration Fees _____

Transportation via _____ cost _____

Lodging _____

Total estimated cost of the trip _____

Amount that will be paid by organization or department at SAU _____

Amount that you and your family will pay _____

Amount Requested _____

I certify that all statements in this application are true and authorize the release of scholarship information to scholarship donors and news media.

If I am awarded this scholarship for travel abroad, I will provide evidence of trip insurance to cover reimbursement to SAU Foundation in the event that I am unable to travel.

I understand that the scholarship may be subject to taxation as scholarship income and that I am responsible for determining the extent of my tax liability and for paying any resulting taxes.

I understand that if I receive this award, I will write a written report immediately upon completion of travel and deliver it to the SAU Foundation in order to complete this process.

Applicant's signature

Date

SAU FOUNDATION
STUDENT ACADEMIC TRAVEL APPLICATION GUIDELINES

The goal of the Student Academic Travel Fund is to help deserving students take advantage of unique travel and study opportunities, to help deserving students present at professional conferences, and to promote SAU in the wider academic community.

Preference will be given to applications that meet the following criteria:

- Students taking advantage of a unique travel or study opportunity approved by a faculty member
- Students presenting original work or research at conferences
- Students campaigning for state or national offices or volunteering at conferences of professional organizations
- Students who have made a personal effort to finance a significant portion of the travel themselves
- SAU organized trips to educate students on professional opportunities and workplace environments

Travel required each year for all students enrolled in a class does not meet the criteria above for preferential consideration and should be part of the departmental and/or student budget planning. Students whose personal financial circumstances make assistance imperative for them to participate in required class travel may apply for individual student academic travel grants.

Student Academic Travel grants are for students only and will not cover expenses of faculty advisors who accompany students.

Student Academic Travel grants are intended to supplement, not replace, college and departmental student travel funds.

Applications for group travel must be approved by the appropriate dean. Colleges and departments that provide matching funds for group travel will receive preference.

Funding for student travel is limited each year. Applicants are advised to apply as early as possible to increase their chances of receiving an award. Grants of more than fifty percent of the total travel cost are extremely unlikely.

Applications are accepted subject to availability of funds.