



Group Academic Travel Scholarship Application

Faculty/Staff Travel Leader _____

Travel Dates _____

Travel Destination _____

Description & Goals of Travel _____

Link to conference/event website _____

Students Participating _____

Are any students presenting? _____

If yes, how many are presenting? _____

What are the topics of the presentation(s)? _____

Are any students candidates for state or national office? _____

If yes, please give names and position _____

Are any students serving as volunteers at the conference? _____

If yes, how many and in what capacity? _____

Is this trip required for a class? _____

If yes, were the students made aware of this requirement in the course description or syllabus? _____

Approval Signature _____

Dean, College of _____

Travel Budget

Expenses

Transportation	
Lodging	
Registration fees	
Food	
Other:	
Total	

Additional Funding Support

Total	

Balance Remaining	
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Funding Request	
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The goal of the Student Academic Travel Fund is to support student travel and learning opportunities, to assist students presenting at professional conferences, and to promote SAU.

Preference will be given to applications that meet the following criteria:

- Students taking advantage of a unique travel or study opportunity approved by a faculty member
- Students presenting original work or research at conferences
- Students campaigning for state or national offices
- Students volunteering at conferences of professional organizations
- Students who have made a personal effort to finance a portion of the travel
- SAU organized travel to educate students on professional opportunities and workplace environments
- Funds matched by the groups college or department

Annual travel required for all students enrolled in a particular class does not meet the criteria for preferential consideration and should be part of the departmental and/or student budget planning. Students whose personal financial circumstances make assistance imperative for them to participate in required class travel may apply for individual student academic travel grants.

Student Academic Travel Scholarships are for students only and will not cover expenses of staff/faculty accompanying students.

Student Academic Travel Scholarships are intended to only supplement college and departmental student travel funds.

Applications for group travel must be approved by the appropriate dean.

Funding for student travel is subject to the availability of funds. Applicants are advised to apply as early as possible to increase their chances of receiving an award. Funding in excess of 50% of the total travel budget is unlikely.

Forward application to:

Southern Arkansas University Foundation, Inc.
100 E. University
MSC 9174
Magnolia, AR 71753-2181
Campus Mail Slot 6 - Reynolds Center 102

Call SAU Foundation at 870-235-4078 with further questions.

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